

Safety Committee Meeting Minutes

April 8, 2009

Attending: Vivi Fissekidou, Maryann Villavert, Seiji Nakagawa, Tim Kneafsey, Barry Freifeld, Paul Cook, R. Connely, T. Hazen

Guests: K. Abbott

1. **Recordable incident** – Employee was walking between B55 and 64 on the way down from 90.

2. **Safety committee membership responsibilities/rotation.**

Time to rotate personnel who do not attend regularly

Evaluate the role of the committee and explain the members responsibilities.

A number of EH&S activities and information pulls away from the function of the committee, however it is good to have the speakers.

Ecology Dept needs to assign a new representative. Jil Geller is stepping down from the committee.

The normal term on the committee will be 3 years.

3. **Waste management quarterly walkthrough on 4/2/09**

Vivi Sent email with findings to all LLPIs; main comments:

Not properly filled out labels; waste containers NOT closed when not adding or removing waste; 2 containers beyond the ESD 6 mo requisition requirements.

The LLPIs need to review/correct their SAA before a walkthrough. Suggested to ask Don to send an email to all SAA custodians.

4. **Results of March Self-assessment**

- LLPIs monthly documentation: *poor documentation of monthly inspection- discussed on ESD council on 4/6/09 to be further reviewed at DH walkthrough*
- electrical survey training: only 7 (of 17) staff completed the training. Jil has already generated documentation from inspection
- door signs of hazards and minimum PPE: all labs have the new signs posted, most list the required PPE, 3 labs did not include long pants- added with a sharpie additionally observed a number of boxes/salvage items/ etc. on hallways

5. Suggested that we discuss high pressure safety requirements with engineering and EH&S. We are having lots of problems fabrication acceptable vessels for high P work.